

# Articles of Incorporation

## Home Association Instructions:

**If your Home Association has already been Incorporated you do not need to re-submit your AOI**

- 1) Download current forms:
- 2) TYPE information, do **NOT** handwrite.
- 3) Do **NOT** make any changes or amend forms in any way, fill in blanks **ONLY**.
- 4) **Do NOT Sign and Date**
- 5) Submit **ONE COPY** Articles of Incorporation to VFW HQ
- 6) After approved by the Department Commander, documents will be forwarded to National VFW for approval.
- 7) Once approved, Articles of Incorporation will be returned to you and a copy will be kept on file at Department HQ
- 8) Articles of Incorporation must be notarized **AFTER** received from National VFW with the Commander-in-Chief's approval.

*\*Articles of Incorporation **MUST** be filed with the PA Dept. of State, which requires an additional form.\**

*(See link) [15-1306 Art of Incorp For Profit.pdf \(pa.gov\)](#)*

*\*\*Processing fee will apply.\*\**

Please call Department HQ if you have questions.

717-234-7927 office

717-234-1955 fax